

Town of Bourne
 Fire/Rescue & Emergency Services
 130 Main Street
 Buzzards Bay, Massachusetts 02532
 508-759-4412
 Fax 508-759-9585



Martin Greene
 CHIEF OF DEPARTMENT

APPLICATION FOR THE USE OF TOWN PROPERTY

Individual/Organization: _____
 Home/Business Address: _____
 Mailing Address: _____
 Home/Business Telephone #: _____ Contact Person: _____

I (we) request the use of the following town owned property: Sagamore Station Pocasset Station
 Purpose: _____ Date(s): _____
 Time(s) first person will arrive: _____
 Time(s) last person will leave: _____
 Estimated attendance: _____ Will this affair be policed: _____

Are you a Town of Bourne Department, Committee or Board? Y / N
 Are you a State or Federal Department or Organization? Y / N
 Are you a local, Town of Bourne Non-Profit Organization? Y / N
 Will a fee be charged for admission to this event? Y / N

HOLD HARMLESS AGREEMENT

It is agreed by _____
 Hereinafter called the Organization, that the Town of Bourne is absolved of any and all liability brought about by actions of the participants and/or patrons of the organization while using the facilities of the Town of Bourne for the purpose of:

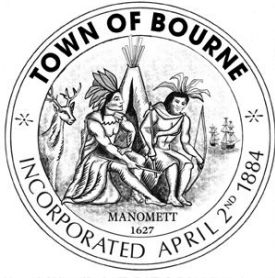
It is further agreed that the Organization accepts the responsibility for any and all damages caused by the participants and/or patrons of the Organization that are determined to be above and beyond what is considered normal wear and tear of the facilities.

I (we) agree to pay the Town of Bourne's fee: Y / N

Signature of
 Organization: _____

Printed Name: _____

Title: _____ Date: _____



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Sagamore/ Pocasset Meeting Rooms

Hours of Operation: 8:00 AM through 9:00 PM (augmented by special request)

Available usage: Local, State, County and Regional, Federal Governmental entities and authorities, Local Not for Profit entities, local groups (Scouting, Village Associations, local clubs, Self Help type programs etc.)

Fee: There is no fee to the use by Government entities and authorities.
Other groups as noted above:

Recurring use

Up to 4 hours or any portion thereof: \$15.00

More than 4 hours or any portion thereof up to 8 hours: \$50.00

Weekly: (5-7 days per week up to four hours or any portion thereof): \$50.00

Monthly: (5-7 days per week up to four hours or any portion thereof): \$200.00

One time or sporadic usage

Up to 4 hours or any portion thereof: \$25.00

More than 4 hours or any portion thereof up to 8 hours: \$50.00

Use of Audio/Visual equipment \$25.00 per use by renting organization's knowledge staff.
Outside licensed private entity approved by Town of Bourne to run equipment at the users cost.

Security Deposit REQUIRED: \$50.00 (refundable upon facility staff inspection)